



To reinforce our Operations Team we are offering following position

Flight Operations Officer / Flight Dispatcher (f/m)

Position description

On a shift basis, you will be taking care of flight planning, ATC/Slot monitoring/coordination, traffic right and airport slot application, handling-, catering-, fuel-, transportation arrangements, weather; NOTAM check and analysis, flight crew briefing creation and compilation, customer support/front desk, etc.

Knowledge

Firm knowledge of weather and NOTAM interpretation and sound experience of worldwide flight planning, preferably with ETOPS experience. Experienced with the use of operational documentation (OM-A, MEL, Air Navigation charts). Good knowledge of aircraft performance, operation procedures and limitations.

Yourself

You are between 25 and 45 years old, you are German, EU national or under benefit of a German work permit. You have a previous experience in an aviation operations environment, preferably in the field of business aviation. You are fluent in German and English; any additional language will be an asset. You are computer literate. Furthermore, you are an aviation allrounder, meticulous with a strong team spirit, flexible, have excellent communication skills and an excellent idea of service and customer support. A flight dispatcher or FOO license would be advantageous. You are willing to work in shifts, including nights and weekends, bank holidays.

Location

Willich, near Düsseldorf;
Germany

Entry

To be agreed

Contract

Part time / Full time / Freelance

If you are interested, please send
your application file
(CV & picture, salary expectations)
to:

info@hq-flightoperations.de

We shall respond only to the files
corresponding to the above profile.